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Policy: Re-entry to Practice

Policy Number: 1.4

Policy Type: Registration

Date Approved: May 28, 2026

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# Re-entry to Practice Policy

## Purpose

This policy outlines the requirements for new applicants and non-practising registrants who are seeking to obtain or upgrade to a Practising or Provisional Practising licence but do not meet the currency of practice hours requirements established in the CMLPSK Regulatory Bylaws.

## Policy

CMLPSK (SSMLT) requires that applicants for a Practising or Provisional Practising licence provide evidence of recent practice in accordance with the Regulatory Bylaws, which state:

**Bylaw 5(1)(b)(ii):**

"[...] worked in medical laboratory technology activities approved by the council for at least 1,200 working hours during the previous five years."

Applicants who cannot meet this requirement are subject to the re-entry to practice requirements outlined in this policy.

## Authority

- *The Medical Laboratory Technologists Act, 1995*
- *CMLPSK Regulatory Bylaws*

## Definitions

**Re-Entry to Practice Applicant**

All applications or requests for a practicing licence will be reviewed on a case-by-case basis. If an application or request for a Practising licence is deemed Re-Entry to Practice, CMLPSK will contact the person directly with guidance on next steps.

### **Acceptable Practice Hours**

Acceptable MLT practice hours are those that meet one of the following criteria:

- obtained in a regulated jurisdiction within Canada and documented in the Letter of Standing;
- obtained in an unregulated jurisdiction within Canada and verified by an employer; or
- recognized through an approved Prior Learning Assessment (PLA) process.

### **Supervision**

Supervision is defined as the oversight and guidance provided by one or more CMLPSK-licensed Medical Laboratory Technologists (MLTs) to ensure compliance with the standards and requirements of supervised practice.

## **Procedure**

All applicant's seeking licensure is reviewed individually and must submit evidence of recent practice hours to the College. When an applicant does not meet the currency of practice requirement, they are assessed under one of the re-entry categories below, based on the length of time since last MLT practice.

## **Re-Entry to Practice Categories and Eligibility Requirements**

### **1. Three (3) Years or Less Since Last MLT Practice and less than 1200 eligible practice hours.**

This category applies to applicants who meet all other registration requirements but do not have 1200 practice hours in the previous 5 years AND have not practised as an MLT for three (3) years or less.

#### **Eligibility Requirements**

- May be eligible for a Provisional Practising licence
- Complete of a minimum of 225 hours of supervised practice
- Submit a Supervision Form signed by the registrant and employer

### **2. More Than Three (3) Years but Less Than Six (6) Years Since Last MLT Practice and less than 12000 eligible practice hours**

This category applies to applicants who do not have 1200 hours of MLT practice in the previous 5 years AND have not practised as an MLT for more than three years (three years plus one day), but less than six years.

### **Step 1 – Provisional Practising Licence (Limited to Selected Field(s) of Practice)**

Applicants must:

- Complete a CMLPSK-approved refresher course (minimum 45 hours) *or* an approved bridging program for each field of practice sought
- Submit all other registration requirements
- Submit a Supervision Form signed by the registrant and employer
- Complete a minimum of 225 hours of supervised practice per field of practice

### **Step 2 – Practising Licence (Limited Scope)**

Applicants must:

- Have an employer verification form confirming successful completion of 225 supervised hours per field of practice. Employer verification forms must be submitted directly to the College by the employer.

## 3. Six (6) Years or More Since Last MLT Practice and less than 1200 eligible practice hours

This category applies to applicants who do not have 1200 hours of MLT practice in the previous 5 years AND have not practised as an MLT for six years or more (six years plus one day).

### **Step 1 – Provisional Practising Licence (Limited to Selected Field(s) of Practice)**

Applicants must:

- Complete a CMLPSK-approved bridging program for each field of practice sought
- Submit all other registration requirements
- Submit a Supervision Form signed by the registrant and employer
- Complete a minimum of 225 hours of supervised practice per field of practice

**Note:** Provisional Practising licences are issued for a limited timeframe. Any extension of supervised practice hours must be approved by the College.

### **Step 2 – Practising Licence (Limited Scope)**

Applicants must:

- Have an employer verification form confirming successful completion of 225 supervised hours per field of practice. The Employer verification forms must be submitted directly to the College by the employer.

**Note:** Provisional Practising licences are issued for a limited timeframe. Any extension of supervised practice hours must be approved by the College.

RELATED DOCUMENTS

- 1.1 Continuing professional policy
- 1.1A Continuing Professional Education (CPE) Guidelines
- 1.2 Practice Hours policy
- 1.2A Practice Hours Guidelines
- 1.4A Employer verification of supervision form
- 1.4B CMLPSK Approved Medical Laboratory Science Course List

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